

Time and Attendance

Our **Time and Attendance Module** features:

- Biometric time and attendance solution seamlessly integrates into payroll module
- Automatic calculation of elapsed hours by employee
- Multiple classifications of overtime, rounding of time, and lunch indicators, assigned by employee
- Daily reporting of various exceptions, i.e., failure to time in, failure to time out, early time in, questionable overtime, lunchtime variance, etc.
- Daily report of regular and overtime hours by employee within department
- Time card summary printout on employee paycheck
- Daily tardy report
- Digital Report Retention

